GOVERNANCE

COMMITTEE DECISION SHEET

OPERATIONAL DELIVERY COMMITTEE - TUESDAY, 6 NOVEMBER 2018

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	Members are requested to intimate any declarations of interest	Councillors Lesley Dunbar and Sandra Macdonald declared an interest in item 10.1 on the agenda, Caroline Phillips Plaque, due to their membership on the Women's Alliance. Both Councillors did not feel that their interest meant they should leave the meeting.	Governance	L McBain
1	Minute of the Previous Meeting of 6 September 2018	The Committee resolved:- to approve the minute as a correct record.	Governance	L McBain
2	Committee Business Planner	The Committee resolved:-(i)to agree to remove items 4 (North East of Scotland Road Casualty Reduction), 5 (Commemorative Plaque Caroline Phillips), 7 (Fleet and MOT Issues), 8 (Community Learning and Development Strategic Plan), 8 (Waste Policies Review), 10 (Parking and Adjudicators for Scotland), 12 (Risk Register), 13 (Formal Joint Working Partnership of North Scotland Trading Standards Services), 14 (Procedure/Policy for Carrying out Temporary Repairs to Granite Setts/Cobbled Roads) and 16 (Performance Report);(ii)to request that item 15 (Roads Infrastructure Current Skills Shortages) be referred to Staff Governance Committee in order for a report to be brought back with details on this matter,	Governance	L McBain S Dunsmuir (for planner) A Robertson (author)

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		 and therefore deleted from this planner; to request that item 40 (Review of Broad Street Pedestrianisation) include options for looking at the re-instatement of a pedestrian crossing when the report is brought to this Committee; to note that item 11 (Public Bodies Duties Climate Change 2017/18) had transferred to City Growth and Resources Committee; and 		G Beattie M Masson (for info for planner)
		(v) to otherwise note the information on the Business Planner.		
3	Operational Delivery Performance Report - COM/18/224	The Committee resolved:-(i)to note that the Chief Operating Officer would email requested information to Councillorlacking Durbers in respect to staff eactor	Operations	R Polkinghorne
		 Jackie Dunbar in regard to staff costs; (ii) to request that the Director of Customer Services investigate issues brought to attention by Councillor Delaney in regard to street lighting and to raise these with IT, and to circulate any feedback to members; 	Customer	A MacDonald
		 (iii) to request that a comments section be added to the report for the next cycle in regard to Environmental Services; 	Operations/ Commissioning	S Shaw/L Fox
		(iv) to request that officers confirm the HMO figures contained within the report;	Operations	A Morrison
		 (v) to request that officers look at the one hour target in regard to the ASBIT team and to examine whether there was a more valuable 	Customer	N Carnegie
		 way of reporting the information; (vi) to request that officers look at having five categories for the traffic light system and to separate out the indicator where no target is identified and one is not appropriate; 	Operations	R Polkinghorne
		(vii) to request that the Chief Officer – Integrated Children's Services, email members to	Customer	D McGowan

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		 provide information on what the Council was doing to help mitigate problems some individuals had in regard to coping with a property after being homeless; (viii) to request that officers provide information to members on the equality target set out; and (ix) to otherwise note the performance of the 2017/18 Statutory Performance information contained in the report. 	Commissioning Commissioning	R Stewart L Fox
4	<u>Cluster Risk Registers - OPE/18/237</u>	The Committee resolved:- to note the Cluster Risk Registers in accordance with the Risk Management Framework and Committee Terms of Reference.	Customer/ Operations	J McKenzie/ A Howe/ D McGowan/ M Reilly/ G Simpson
5	<u> Caroline Phillips Plaque - PLA/18/226</u>	The Committee resolved:- to approve the erection of a plaque to Caroline Phillips (1874-1956), local suffragette and journalist, at 41 ½ Union Street.	Place	J Pape/ R Sweetman
6	<u>Fleet and Transport MOT Issues -</u> <u>OPE/18/236</u>	The Committee resolved:- to note the findings and recommendations of the internal Corporate Investigation into the use of Council vehicles without an MOT certificate.	Operations	M Reilly
7	<u>Community Learning and Development</u> <u>Strategic Plan - CUS/18/212</u>	The Committee resolved:-(i)to thank officers for the huge amount of work that was involved with the Strategic Plan; and(ii)to approve the Community Learning and Development Strategic Plan 2018-2021 and the process required to enable its implementation in line with the Scottish Statutory Instrument, Requirements for Community Learning and Development (Scotland) Regulations 2013.	Customer	D McGowan
8	Procedure for Carrying Out Temporary	The Committee resolved:-		

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	<u>Repairs to Granite Setts / Precast Block</u> <u>Roads - OPE/18/225</u>	 (i) to approve the replacement of lock block with the same or similar materials where it is feasible to do so; and (ii) to approve the use of bituminous materials in the temporary repair of granite setts and precast block carriageways and a further report will be brought to the Operational Delivery Committee to outline the permanent repair options and associated costs. 	Operations Operations	M Reilly/P Davies M Reilly/ P Davies
9	Waste Policies Review - OPE/18/213	The Committee resolved:-to approve the revised policies for the following:-(a) Excess Waste Policy(b) Assisted Collections Policy(c) Contamination of Recycling Policy and(d) Unadopted Roads Waste and Recycling Policy.	Operations	P Walker/ K Hultman
10	Parking and Bus Lane Adjudicators for Scotland	The Committee resolved:- to approve the response to the consultation on Parking and Bus lane Adjudicators for Scotland.	Customer	D McGowan/ M Wilson

Should you require any further information about this agenda, please contact Lynsey McBain on 01224 522123 or email lymcbain@aberdeencity.gov.uk